



MINUTES OF SPECIAL BOARD OF SELECTMEN'S MEETING
JULY 1, 2015
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Ray Bates, Richard Gray, Jr., Dan Gordon and Ronnie Brann.

Members Absent: Jonathan Adams.

Public Attending: Tom Reed and Mike Cloutier.

Employees Attending: Theresa L. Haskell (*Town Manager*), and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

Public Comment: None.

Consideration of Payment Warrants # 1 and # 2:

Ronnie Brann made a motion to approve Warrants # 1 and # 2 seconded by Dan Gordon and approved 4-0-0.

Town Manager Items:

- a) There is a possibility of the office staff being down to two (2) people next week and the BOS said that if this happens the staff will need to close the office from 12:30 p.m. – 1:00 p.m. for lunch as it is policy to have two (2) office staff in the front office when open.

Selectmen's Items:

- a) Ronnie Brann asked Mike Cloutier about the availability of a service manual for the new truck. Mike said he could fill this request in paper form or on a cd and will get back to Ronnie with prices.

Chairman Ray Bates adjourned the meeting at 5:53 p.m.

These minutes were approved as written by the Board of Selectmen on **July 14, 2015.**

There will be a Special Board of Selectmen/Board of Assessors Meeting on Tuesday, July 7, 2015 at 6:00 p.m. at the Town Hall.

The next Regular Board of Selectmen Meeting on Tuesday, July 14, 2015 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen